



Risk assessment					
Activity	Hazard identified	Risk assessment (use matrix)	Elimination/control measures	Who	When
Trip risk	Electrical cords	minor	Electrical extension cords run in a no walking area.	Ultra Gaming Staff Clients	When walking around trailer
Electrical shock	TV's and games consoles in use	minor	Use of RCD (remote circuit device) which eliminates this risk	Staff/clients	At all times
Entering & exiting trailer	Big step into trailer	minor	Use of caravan step with grip tape.	Staff/clients	When entering/exiting
Trailer parking	Reversing trailer could hit something/someone	minor	Designated parking area. Reverse camera & never reverse when children present	clients	When arriving and leaving

Plan prepared by:	Name(s): Catherine Keyvar	Date Plan Prepared: 23/10/2018
Prepared in consultation with:	Name(s):	
Communicated to:	Name(s):	
Venue and safety information reviewed and attached	Yes / No Comment if needed:	
Reminder: Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or significant change occurs.		

Risk Matrix
Consequence

Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
	Almost certain	Moderate	High	High	Extreme	Extreme
	Likely	Moderate	Moderate	High	Extreme	Extreme
	Possible	Low	Moderate	High	High	Extreme
	Unlikely	Low	Low	Moderate	High	High
	Rare	Low	Low	Low	Moderate	High