

# 2026 Annual General Meeting Minutes

<b>Meeting:</b>	<b>The Kids Castle Annual General Meeting</b>	<b>Date:</b>	<b>Wed 18<sup>th</sup> March 2026</b>
<b>Location:</b>	<b>TKC Centre, Castle Cove Public School</b>	<b>Time:</b>	<b>6:40pm</b>
<b>Attendees:</b>	<b>Name</b>		
	Leonie Genford (Vice President), Araz Mirzaian (Secretary), Rachelle Drouza (Public Officer), Leon Moran, Lina Kapterian, Nicholas Johnson (CCPS Rel Principal), Jeff Ma (Newly appointed President) <b>Staff:</b> Amy Jo Woodward and Anna So		
<b>Apologies/ Absent:</b>	<b>Name</b>		
	Mayank Gupta (President), Stephen Hogg (Treasurer), Matt Aspinall (Newly appointed Treasurer), Candie (Bookkeeper), Nat Wailes		

Item	Topic and discussion points
	<p><b>Welcome</b></p> <ul style="list-style-type: none"> <li>Leonie thanked everyone for attending, and thanked the TKC staff for all that they do to support the community.</li> </ul>
1	<p><b>Presidents Report – (Leonie)</b></p> <ul style="list-style-type: none"> <li>Budget should be a priority this year - there should be a meeting held with Candie, Amy, Anna and Matt to discuss the year ahead and to have a more concrete outline of the budget. Amy Jo has suggested some great fundraising initiatives such as the Easter raffle.</li> <li>Kindy enrolments seem to have increased, which is positive.</li> <li>Katie has continued to work on getting the ABR register sorted in line with the requirements of transitioning TKC to the P&amp;C. She now has access to the register, and will put Nicholas Johnson on there, along with Jeff. This will then be lodged via ACECQA.</li> <li>Leonie and Mayank sent the official request to CBA to support the 3 month Term Deposit to gain 3.05% instead of the 1% currently being offered. The current amount in the Term Deposit is \$180K.</li> <li>Mayank, Leonie, Stephen and Nat will be stepping down from their roles</li> </ul>
2	<p><b>Election of Officers</b></p> <p>All positions were made vacant –</p> <ul style="list-style-type: none"> <li>Jeffrey Ma – President</li> <li>Vice President role vacant</li> <li>Matt Aspinall - Treasurer</li> <li>Araz Mirzaian – Secretary</li> <li>Rachelle Drouza – Public Officer</li> <li>Katie Paton, Leon Moran, Lina Kapterian (General Members)</li> </ul>

Item	Topic and discussion points
3	<p><b>Update on TKC (Amy Jo and Anna)</b></p> <ul style="list-style-type: none"> <li>▪ Amy Jo had a brief meeting with Candie to discuss a rough 2026 budget and monthly spend. So far, the deficit seems to have dropped from \$46K to \$11K.</li> <li>▪ Discussion about whether the increased fee for excursions have been affecting the bookings or not.</li> <li>▪ Jeff suggested that we advertise Vac Care in the Nth Shore times, along with the Castle Cove Community Instagram page.</li> <li>▪ Vac care was strong in Dec 25/Jan 26</li> <li>▪ Lucas is a new staff member that was a previous student of CCPS and TKC.</li> <li>▪ Insurance continues to increase – may need to be reviewed</li> <li>▪ Fee licensing expires in April 2026 and the approval will continue on a month-to-month basis, proposal of increase to fees for Day Camp, Incursion and Excursion (This was approved by the committee as mentioned below) <ul style="list-style-type: none"> <li>➢ Permanent BSC – \$35</li> <li>➢ Permanent ASC – \$45</li> <li>➢ Casual BSC – \$45</li> <li>➢ Casual ASC – \$55</li> <li>➢ Vacation Care – \$200 (Day camp – \$100, Incursion – \$150, Excursion – \$200)</li> </ul> </li> </ul> <p>Please also note that these are the <u>maximum rates</u> only; the implementation of these will be subject to committee approval in the future. By applying for higher maximum rates now, we will avoid needing to repeat the application process when fees are reviewed in June 2026</p>
4	<p><b>Other Business</b></p> <ul style="list-style-type: none"> <li>• Nothing further to discuss, date of next meeting confirmed for Wed 3<sup>rd</sup> June 2026</li> </ul>

Signed for approval:

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Name: Mayank Gupta  
Position: President

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Name: Leonie Genford  
Position: Vice President

Date: .....

Date: .....