

## Games on the Bus Health and Safety Risk Assessment

Activity	Hazard Identified	Risk Assessment	Elimination/control measures	Who	When	Residual Risk Rating
<b>Inside Games on the Bus</b>	Children falling while entering or exiting the bus	Moderate	Educators will position themselves at the entry/exit of the bus for the entire duration of the incursion. The children will be allowed to enter and exit the bus one at a time and will be reminded to walk.	Educators Children and Staff	Children will be advised of instructions prior to incursion. Educators will position themselves at the beginning of the line and the end of the line.	Moderate
<b>Inside Games on the Bus</b>	Falling/ Tripping inside the bus due to darkness	Moderate	Educators will conduct a thorough inspection of the bus to ensure there are no hazards which may cause students to trip or fall due to darkness. Educators will assist students entering the bus one at a time and ensure they are seated safely before allowing remaining children to enter the bus. Children will be reminded to sit immediately when on the bus and take extra caution while walking in and on the bus	Educators Children and Staff	Educators will conduct an inspection of the bus prior to the commencement of the incursion. Children will be advised of the instructions prior to entering the bus. Staff member will be placed inside the bus and the outside of the bus to supervise.	Moderate
<b>Inside Games on the Bus</b>	Children having an anxiety attack from loud noise / darkness	Moderate	Children who are known to be easily frightened or suffering from anxiety will be placed in seats close to supervising Educators.	Educators	School Staff will be informed of students who may suffer from anxiety or are easily frightened prior to the commencement of the incursion	Low
<b>Outside Games on the Bus</b>	Injury from surrounding trees	Moderate	The bus will be parked away from overhanging trees	Educators	Prior to commencement of the incursion	Low
<b>Outside Games on the Bus</b>	Injury from cars in the carpark	Moderate	Educators will place cones around the bus which will outline safe boundaries for the children away from traffic or cars	Educators	Staff will place cones around the area prior to the commencement of the incursion while children are still inside.	Moderate
<b>Games on the Bus General</b>	Injury from child contact (Controllers)	Moderate	Educators will ensure the children are seated within an arms length of each other. Children will be reminded to be cautious of their surroundings and remain within an arms length of peers	Educators and children	Children will be advised of the instructions prior to the commencement of the incursion. Staff will supervise throughout the entire duration of the incursion.	Low

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<b>Games on the Bus General</b>	Injury from bus doors slamming	Moderate	Staff will be placed near the doors of the bus to ensure they are secure throughout the entire duration of the incursion. Educators will ensure children are placed far away from the doors particularly while lining up to enter or exit the bus. Children will be reminded to remain clear of the doors at all times	Educators Children and Staff	Staff will conduct a thorough inspection of the area prior to the commencement of the incursion	Low
<b>Games on the Bus General</b>	Serious injury while entering/exiting the bus due to wet weather conditions	Moderate	Staff are to inspect the steps of the bus prior to the incursion beginning to ensure they are dry and do not serve as a danger to the children due to wet weather. Staff will be placed on supervision at the steps of the bus to ensure children are assisted on safely. Children will be reminded to watch their step when getting on and off the bus	Educators Children and Staff	Staff will conduct a thorough inspection of the area prior to the commencement of the incursion. Children will be advised on the instructions prior to the commencement of the incursion.	Moderate
<b>Games on the Bus General</b>	External door/cover of the bus falling on children	Moderate	Staff are to inspect the external doors of the bus prior to the incursion beginning to ensure they are secure and do not serve as a danger to the children	Educators And Staff	Prior to the commencement of the incursion	Low
<b>Games on the Bus General</b>	Broken equipment	Moderate	Children will be reminded to keep all controllers in their hands and ensure controllers are wrapped around their wrists and unable to be thrown	Educators and children	Children will be advised of instructions prior to commencement of the incursion. Educators will position themselves inside the bus and outside to ensure strict supervision	Moderate
<b>Games on the Bus General</b>	Electrocution/power off shut down	Moderate	Educators will conduct a thorough inspection of the bus and power connections to ensure there are no hazards which may cause students to be electrocuted.	Educators And Staff	Prior to commencement of the incursion	High
<b>Games on the Bus General</b>	TV Screens falling	Moderate	Educators will ensure TV screens are secure during an inspection. Children will be reminded to remain seated and keep a safe distance between themselves and the tv screen	Educators and children	Prior to the commencement of the incursion. Children will be advised of instructions prior to the commencement of the incursion	Low

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**Risk Matrix**

	Consequence					
		Insignificant	Minor	Moderate	Major	Catastrophic
L i k e l i h o o d	Almost Certain	Moderate	High	High	Extreme	Extreme
	Likely	Moderate	Moderate	High	Extreme	Extreme
	Possible	Low	Moderate	High	High	Extreme
	Unlikely	Low	Low	Moderate	High	High
	Rare	Low	Low	Low	Moderate	High